

Sitka Local Foods Network, Inc.

Board of Directors Meeting Minutes

October 5, 2009

Present: Kerry MacLane, Lynnda Strong, Peggy Reeve, Lisa Sadleir-Heart, Suzin Brawnlin, Maybell Filler, and guest Jack Ozmet

Minutes

The minutes of the 9/9/09 Board Meeting were approved

Fellowship Farm

Jack Ozmet relayed a request from St. Peters: Can we think of a way to make the big blue storage container attractive? Kerry suggested enlisting Big Brothers/Big Sisters to paint the doors, and nail cedar siding up on the exposed side, as BBBS are presently looking for community service activities. Jack reported he had mulched the rhubarb plants for the winter.

The Board unanimously voted to form a St. Peter's Committee to deal with requests such as the container beatification project. The committee members are Doug, Maybell and Lisa.

Peggy wrote a draft letter of thanks to St. Peters...it is on your email...reply if you want to suggest changes. Work party on 10/17, 10 am 1pm to put the garden to bed.

Finances

We still we have about \$1,000 in our accounts at ALPS and we think we have about \$2,000 at SCS, but we don't know because they have not closed out our books there yet. Kerry agreed to enquire as to when we can expect to receive our final accounting and check. Kerry has yet to contact JoAnn Huff about accounting software and contracting/volunteering to keep the books. Susie Albee was also suggested as a possible accountant.

The Board unanimously voted to spend \$500 on the nonprofit 501©3 application fee to the IRS.

The Board unanimously voted to spend \$300, plus tax and printing, on a contract with MacLane Enterprises to complete the nonprofit 501©3 application fee to the IRS.

Kerry proposed that more Board members should be able to sign on the ALPS account. Lisa agreed to do so. (Kerry later met with Lisa at the bank, but Lisa's ability to sign on will not be completed until Linda returns and signs her OK onto the signature form.)

It was proposed that we develop a budget for 2010. Folks agreed, but no tasks were assigned.

Kerry purchased a 3-ring binder and used our corporate documents that Linda had collected to arrange our "Corporate Book". It contains our incorporation documents, articles, minutes, financial records, "strategic planning", signup lists, and copies of publicity.

Board Meetings

The Board unanimously voted to amend the Bylaws to preclude meetings in the summer, specifically: June, July and August.

Promotion/Branding/Marketing

Peggy sketched out a prototype design for a logo on a T-shirt. After some discussion, the Board realized that it was a gift from heaven and wholeheartedly pleaded with Peggy to develop the fish/carrot triad into a printable form. It was generally agreed that the design could well be adapted to serve as everything from a simple letterhead to a more detailed t-shirt.

Kerry agreed to start work on a brochure. See Community Greenhouse.

Marketing

Kerry did not contact Vern Kulp re. his offer of creating a banner for us.

Doug was suggested/nominated to sign a passel of thank-you notes to our Farmers Market vendors and businesses that donated to this summer's season.

See Sitka Community Greenhouse below.

Board Membership

Another good month for Board Recruitment:

The Board unanimously voted to elect new member, Suzan Brawnlyn.

Funding

No action was taken on creating a local funding schedule/matrix.

Kerry met with the STA grant writer and natural resource director re. the USDA Community Food Security grant application for Project Planning (the application that we did not receive this spring). We decided to forgo the Project Planning grant and go directly into the project implementation grant (~ \$300K over 3 years) to implement solutions to problems that our team (see 5/09 grant application list) will identify. Planning meetings will begin in January and continue until the application date in May

Sitka Community Greenhouse and Education Center

The site approval is stalled on the desk of the State Facilities Director. Jack Ozment requested an update from MEHS Superintendent regarding our request to lease the proposed site...not much motivation either according to Jack. Kerry, Jack and the Board agreed that major promotional efforts are needed. At the least, we need a SLFN brochure that approaches the wonderful website that Charles has established. We need to adapt our existing material to a slightly higher quality for presentation to Rep. Peggy Wilson and Sen. Burt Stedman and their staff.

We agreed to re-schedule bringing Shane Smith here for the spring, perhaps Earth Day, or that week.

Next Meeting

We are returning to our regular monthly meeting time: The first Monday of the month, Noon – 1:00. The next meeting will be held at the Bayview Restaurant on November 2nd. The chef at the Bayview interviewed the Board at the end of our meeting. He wanted to

know how he could offer locally caught fish more directly, as well as locally grown produce. We suggested fisherman-to-restaurant halibut tacos with all-year-round Sitka cabbage/mayo sauce. He loved the idea and offered to cater our next board meeting. Yeah!