

Sitka Local Foods Network, Inc.

Board of Directors Meeting Minutes

September 23, 2009

Present: Kerry MacLane, Linda Olson, Lynnda Strong, Peggy Reeve, Lisa Sadleir-Heart

Finances

SCS is still serving as our fiscal agent but will no longer manage our books for us. They should be able to give us a final accounting in early October. It appeared from the last statement they gave us that there was about \$2,000 overall and another \$1,000 in the SLFN account at ALPS. Kerry volunteered to start a chart of accounts in QuickBooks. (Since the meeting the QuickBooks software did not materialize as expected, so Kerry may use Microsoft Money.) Kerry volunteered to ask JoAnn Huff about the software and contracting/volunteering to keep the books. Susie Albee was also suggested as a possible accountant.

Board Meetings

Those present agreed that the Bylaws should be amended to preclude meetings in the summer, specifically: June, July and August.

Farmers Market Debriefing

More help is needed in harvesting at the Fellowship Farm on market days. It was suggested that Julie Jordan might be interested in this task, in trade for produce. Linda needs help improving her garden beds. An evaluation survey needs to be created and sent to our vendors and some customers. Lynnda Strong has a good list of questions for this survey. Lisa offered to put such a survey on her Survey Monkey account. We would like to see a seasonally-appropriate cooking demonstration at each market next year...including kale and seaweed. It was suggested that we invite Fish and Game to do a deer-dressing demonstration and involve the traveling Cooperative Extension staff in cooking demonstrations if possible.

Fellowship Farm

This year's volunteer hours need compilation. We have the support at the church for the 2010 growing season, but we should write a thank you letter. Work party on 10/17, 10 am 1pm to put the garden to bed.

Marketing

It was suggested that we need a logo, brochure, and banner for events. Peggy asked that we all bring a sketch of a logo to the next board meeting, just to generate discussion. It was suggested that D.J. Robidou be approached re. a logo. Kerry agreed to contact Vern Kulp about this and his previous offer of making a banner for us. We need a table display that explains what we do and want to do.

Board Membership

This was a good day for Board recruitment. Lisa Sadleir-Heart and Lynnda Strong both agreed to serve on the Board of Directors! Ya-Hoo! (Lisa has since recruited another possible new member, Suzan Brawnlyn.) The board wanted clarification on the unique situation wherein Doug and Maybell share one board seat...specifically, that there is only one vote between the two of them.

Funding

We need to create a funding schedule, or matrix, that lists deadlines for possible sources of support. This includes the White E, Coastguard Women's Auxiliary, the City, etc. Other nonprofits may have already done this and might be willing to share this information with us. Kerry shared the reviews for the USDA Community Food Security grant application that we did not receive: people in Sitka make too much money as compared to other cities we are competing with, and no tribal people are directly involved (only vendors at the market). Another application date in November 19th and Kerry is trying to get the tribe to apply.

Sitka Community Greenhouse and Education Center

The site approval is stalled on the desk of the State Facilities Director. Kerry agreed to ask for political help from Jack Ozment, Peggy Wilson and Burt Steadman to break this bureaucratic logjam. Given that we still do not have a firm commitment on the site, it was suggested that we re-schedule bringing Shane Smith here for the spring, perhaps Earthday, or that week.

Next Meeting

We are returning to our regular monthly meeting time: The first Monday of the month, Noon – 1:00. Those present wished to meet at eating establishments, as we enjoy eating lunch together. The next meeting will be held at the Bayview Restaurant on October 5th.